AVON FIRE DEPARTMENT
OF WASHINGTON TOWNSHIP
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Merit Commission Meeting
Washington Township Government Center
311 Production Drive
Avon, IN 46123
October 29, 2025, 5:00pm
Minutes

John McDavid - A Joe Pritchett - P Lee Dorsey - P Tom Downard - P Eva Yackey - P

I. Pledge of Allegiance
- Meeting was called to order with the pledge at 5:00 pm.

II. Establishment of Quorum
- A Quorum was established; 4 Commissioners present

  1 Commissioners absent

NOTE: With Commissioner McDavid being absent, Commissioner Pritchett assumed the responsibilities of presiding over the meeting. MOTION - Commissioner Downard moved that Commissioner preside over the meeting. Commissioner Yackey seconded. The motion passed, 4-0.

III. Approval of Minutes 08/12/2025 and 09/29/2025 Meetings

MOTION - Commissioner Yackey moved that the minutes for the 08/12/2025 and 09/29/2025 meetings be approved as published. Commissioner Dorsey seconded. The motion passed, 4-0.

IV. Old Business

- New Hire Update - Chief Brock presented an update on new hires.
- New Hire Process Update - Chief Brock updated the commission on the new hire process.

o Paramedic Testing Upcoming - Chief Brock announced the upcoming paramedic testing.

○ Continuation of Process for New Recruits - Chief Brock explained the continuation of the process for new recruits.

- Lateral Hire Status Update - Chief Brock gave an update on the status of the lateral hire process.

- Paramedic Hire Update - Chief Brock updated the commission on paramedic hires.

- Evaluation Update - Chief Brock presented an update on member evaluations.

○ Working on Guardian workflow - Chief Brock described the progress that is being made on the Guardian system workflow.

○ Updating policies and procedures - Chief Brock reported on the updating of policies and procedures.

- PolicyStat Access - Chief Brock outlined accessing PolicyStat, which included setting up education opportunities as wanted or needed.
    - ○ https://avonfd.policystat.com/?lt=kb2mKwvTYd4-bNJTJYGo42

V. New Business

- Approval of Lieutenant List

  MOTION - Commissioner Yackey moved that the list be certified. Commissioner Downard seconded. The motion passed, 4-0.

- Presentation of Candidates for Lieutenant - Chief Brock requested that the top three candidates of the certified list be considered candidates.

  MOTION - Commissioner Pritchett moved that the top three names be approved. Commissioner Yackey seconded. The motion passed, 4-0.

○ Selection of candidate for immediate opening - Chief Brock requested that Brandon Funk be selected.

MOTION - Commissioner Yackey moved that _Brandon Funk be promoted to the rank of Probationary Lieutenant. Commissioner Downard seconded. The motion passed, 4-0.

- Request for approval of Engineer Process - Chief Brock explained that the Current List of Engineers exhausted with offers made and accepted or denied by all candidates. There is a current immediate opening and a future need of 3 engineers for Station 145.

MOTION - Commissioner Downard moved that a new Engineer Process be approved. Commissioner Yackey seconded. The motion passed, 4-0.

- Request for approval of FTO Process - Chief Brock reported that there are current openings of up to 4 FTO promotions and requested that a new process be started.

  MOTION - Commissioner Dorsey moved that a new FTO Process be approved. Commissioner Yackey seconded. The motion passed, 4-0.

VI. Wishes to be heard

- Public Comments

- Board Comments

VII. Next Regular Meeting - Tuesday, January 27, 2026

VIII. Adjournment

Having no other business, Commissioner Pritchett adjourned the meeting at 5:28 pm.

John McDavid – *President, Appointed by Washington Township Trustee Ryan Miller, Appt: 01/30/2025, End: 01/30/2029*
Joe Pritchett – *Vice President, Appointed by Washington Township Board, Appt: 01/30/2025, End: 01/30/2029*
Lee Dorsey – *Secretary, Appointed by Avon Fire Department District of Local 4406, Appt:01/30/2025, End: 01/30/2027*
Tom Downard – *Member, Appointed by Washington Township Trustee Ryan Miller, Appt: 01/30/2025, End: 01/30/2027*
Eva Yackey – *Member, Appointed by Avon Fire Department District of Local 4406, Appt: 01/30/2025, End: 01/30/2029*